



United States District Court, Eastern District of Michigan/ Wolverine Bar Association Application and Release for Judicial Extern Program – Summer  
**2018 Application Deadline: January 22, 2018**



NAME: \_\_\_\_\_

LAW SCHOOL: \_\_\_\_\_

CURRENT ADDRESS: \_\_\_\_\_

PLEASE INCLUDE SCHOOL AND SUMMER ADDRESS:  
 \_\_\_\_\_

TELEPHONE NUMBERS: (home) \_\_\_\_\_ (cell) \_\_\_\_\_

EMAIL ADDRESSES: (school) \_\_\_\_\_ (personal) \_\_\_\_\_

GRADUATION DATE: \_\_\_\_\_

**(This program is open to all students who will have completed at least one (1) year of law school by Spring 2017)**

LOCATION PREFERENCE: (Please mark each as 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> choice)

DETROIT \_\_\_\_ ANN ARBOR \_\_\_\_ BAY CITY \_\_\_\_ FLINT \_\_\_\_ PORT HURON \_\_\_\_ NO PREFERENCE \_\_\_\_

WOULD YOU OBJECT TO ANY LOCATION? DETROIT \_\_\_\_ ANN ARBOR \_\_\_\_ BAY CITY \_\_\_\_

FLINT \_\_\_\_ PORT HURON \_\_\_\_

WOULD YOU CLERK FOR: \_\_\_\_\_ STIPEND or \_\_\_\_\_ CREDIT **(please note: once you select credit you cannot later select stipend)**

AVAILABLE START DATE \_\_\_\_\_ END DATE \_\_\_\_\_

There are limited opportunities to be placed with a law firm that will consider 2nd or 3rd year students, would you like to be considered for these opportunities? Yes \_\_\_\_ No \_\_\_\_

Would you also like to be considered for participation in the Summer Clerkship Program? Yes \_\_\_\_ No \_\_\_\_

(If so, you must also complete the application for SCP)

**APPLICATION CHECKLIST** (all requirements must be submitted to be considered for JEP):

- Cover Letter
- Current Resume
- Official or Unofficial Law School Transcript
- Writing Sample (Not to Exceed 5 Pages)
- Two (2) Professional Letters of Recommendation
- One Page Personal Statement

I understand that I must work a minimum of 160 hours over the course of the summer, schedule and hours to be arranged directly with the judge to whom I am assigned. It is my responsibility to fulfill the requirements of my law school, if I am working for course credit. I also understand that I must attend at least three seminars sponsored by participating law firms.

I also understand that I could be assigned to a judge who requires a higher minimum number of hours, and that although the WBA will use its best efforts, stipends may not be available to compensate me for the work above the required 160 hours.

Although JEP will do its best to place me in my preferred location, I understand that I may be placed at a location based on the program's right to, even if I did not list that location as a preference.

I understand that JEP retains the right to rescind an offer to participate in the program. If selected for the program, JEP may terminate my participation in the program if I fail to comply with the program's requirements.

I understand that if I have accepted any other summer opportunities, such as studying abroad, or other legal internships, before or after a potential WBA interview I must disclose these opportunities to the committee. I also understand that participation in the Judicial Externship Program will preclude me from working in any other legal capacity while externing at the federal court.

I understand that placement with a law firm is at the sole discretion of the program and I may not attempt to select another law firm.

By electronically signing this Application and Release, I agree that representatives from JEP can contact my law school professors and administrators for evaluations, grades, and recommendations.

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SIGNATURE (please type your full name)

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DATE

RETURN TO: [WBAscp.jep@gmail.com](mailto:WBAscp.jep@gmail.com)